

How to use Zelle® with Coastal Calligraphers Guild (CCG)

STEP 1 – Access Zelle®

Find Zelle® in the website or mobile banking app of your bank. If you already have your banking app on your phone, there's no download necessary. If your bank or credit union doesn't offer Zelle® yet, just download the Zelle® app to get started.

STEP 2 – Select CCG to pay

Once you're enrolled with Zelle®, all you need is the email address to send money to CCG straight from your bank. The email address to use is: **ccgtreasurerfl@gmail.com**

STEP 3 – Enter the amount to send.

Enter the amount you want to send and the money will go directly into the bank account, typically in minutes¹. Make sure to enter your name and the reason for payment (such as membership renewal) in the memo section. This will help match up your name with your email address.

You can go to the Zelle® website at <https://www.zellepay.com/how-it-works> for more information on how to use Zelle® with other parties